

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, February 5th ,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:40 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Robert MATHEWS, Leroy RAMIREZ, Chris SZOTAK, Andy PEREZ, Colbey BALIEY, Luis MENDEZ, Joe LEGGETT with Aldine Fire & Rescue, Ricardo MARTINEZ with MARTINEZ Architects, and Adam TABAK district counsel with Coveler and Peeler.

4.TO RECUEVE PUBLIC COMMENT:

5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

7. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Ricardo MARTINEZ informed the board on the latest of Station 41, MARTINEZ informed the board on meeting deadline and received all approvals. MARTINEZ did mention to the board he is waiting on one last approval from the MUD District. MARTINEZ stated that once he has those documents approved, he will then resubmit to Harris County.

Chief PARKER mentioned to the board that he will be getting together with MARTINEZ on setting a proposal date to go out for binding at Station 41.

Ricardo MARTINEZ updated the board on the latest status of Station 11, MARTINEZ is scheduled to have the project kicked off and mobilized by next Tuesday.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition request:

1. Vendor: Busy Body
Amount: \$5,049.99
Item: Station-31 Gym Equipment

Motion by Commissioner GOMEZ, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve all requested gym equipment to having fitness center at Station 31 up to date on gym equipment.

2. Vendor: Alert All
Amount: \$1,920.00
Item: Public Relation items for upcoming events

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the requested items for all Public Relations event coming up.

- 3. Vendor: Alert All
Amount: \$1,610.00
Item: Public Relation items for upcoming events

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the requested items for all Public Relations event coming up.

- 4. Vendor: CM Events
Amount: \$2,114.00
Item: Rockets T-Shirts

Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the presented Rockets themed t-shirts.

Ramon ARANA joined the meeting at 11:59 am

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER updated the board on the following District Personnel Status: Volunteer Darrin WASHINGTON returning to the Aldine Volunteer Program, Ramon ARANA healing well from his injury and will be back to work in a few months, Robert MATHEWS is healing from his injury and is working part-time logistics, and Rick REEG will be taking a trip to Atlanta to view a demo pumper for future purchase.

10. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

Closed session began at 12:01pm

11. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL

CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE§323.3022 TO DISCUSS SALE TAX MATTERS:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

14.TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open Session resumed at 12:18 pm

Commissioner LOYD opened item # 7.

7.TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the MARTINEZ Architect contract including the Revit Model for the amount of \$25,000.

16. ADJOURNMENT:

Ricardo MARTINEZ informed the board that he will not be able to attend the Board Meeting, due to the preparation for Safe-D 2020.

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:22 pm.